

## PDS 001 – A Personal Skills & Qualities Audit - Assignment #2 – 10%

Name:	ID:	Section:
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**Complete the table below. Refer to Chapter 2 of the Handbook for more information.**

AREA	SKILLS	ACHIEVEMENTS	RATING	COMMENT
<b>P.E.</b> <i>EXAMPLE</i>	I can play football. I can pass the ball, head the ball and control it.	I played as a defender on my high school team for 2 years.	<b>7/10</b>	I have improved a lot and I am a confident player now. I hope to play for PSU Football Team, God willing. I am doing a lot of training in my free time.
<b>English Language</b> <i>E.g. a skill like listening or writing</i>			<b>1= Poor 10= Excellent</b>	
<b>IT/ Computer</b>				
<b>Maths</b>				
<b>Personal Organisation</b>				

**6% for this section** [½ mark for each relevant personalised thoughtful comment.]

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**Your Qualities** refer to page 27 and 29 [Example qualities = being honest, being punctual, being reliable, being loyal, being hardworking, being persevering, being kind etc]

Write about one quality that you have that you think you already have. How will this help you to be successful? Next, choose a quality that you think you need to develop. Why do you need this quality?

**A quality I already have** Write a short paragraph describing a quality you have and how it has helped you.

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**A quality I need to develop** Write a short paragraph describing a quality you need more of. Describe how you could develop it. How will it help you in your studies?

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**4% for this section** [2 marks for each paragraph, consisting of ½ mark for each honest thoughtful detail.]